**Presidential Search Committee Meeting**

**Iowa State University**

**June 5, 2017**

The Presidential Search Committee for Iowa State University met on Monday, June 5, 2017 at the Uelner Executive Board Room, Iowa State University Alumni Center. The meeting was called to order at: 2:00 by Dan Houston, co-chair.

Roll call was taken. Those present were: Monica Behnken, Jessica Bell, Tim Day, Ann Marie Fiore, Steven Freeman, Tom Hill, Ric Jurgens, Vivek Lawana, Thea Oberlander, Brent Shanks (by phone), Charles Shrader, Gary Streit (by phone), Jessica Ward, Cody West, Steven Zumbach, Sherry Bates, Nancy Boettger, Patty Cownie, Milt Dakovich, Dan Houston and Luis Rico-Gutierrez. Quorum was present.

Also attending: From AGB Search Jim McCormick, Senior Consultant, and Janice Fitzgerald, Consultant. From the Board of Regents Office, Mark Braun, Chief Operating Officer, Aimee Claeys, Board Counsel, Michael Richards, President and Josh Lehman, Senior Communications Director and several media were in attendance.

The Board of Regents President Michael Richards read the nine items in the Board of Regent’s formal charge to the search committee. The charge will be posted to the Presidential Search website.

Jim McCormick and Janice Fitzgerald, AGB Search, discussed their role in assisting the search committee.

Aimee Claeys, Board Counsel, provide an overview of the Iowa Open Records Meetings and Open Records Act, the importance of candidate confidentiality, what constitutes “public records”, the difference between an open and closed sessions and the nomination process.

Milt Dakovich made a motion to adopt the proposed confidentiality resolution, seconded by Nancy Boettger and Patty Cownie. No discussion followed. The motion approved unanimously (21 in favor, 0 opposed).

An updated draft timeline dated 6/5/17 was distributed to search committee members. Jim McCormick discussed the key dates, the search process and what is expected of the search committee.

The communication process will go through Josh Lehman, Senior Communications Director. You may e-mail him at josh.Lehman@iowaregents.edu or call him at 515-242-5095. Josh will be attending each committee meeting. Any press releases or meeting notifications or news will come out of the Board of Regents office through Josh. The new website (<https://www.presidentsearch.iastate.edu>) was launched today. Any open records request on behalf of search committee need to be forwarded to Josh to respond appropriately.

Janice Fitzgerald, AGB Search, discussed the three avenues that will be used to post the advertisement for the search; print and electronic, organizations and higher education associations and the presidential search website.

Jim McCormick provided an overview on the listening sessions and used this forum to obtain feedback on the qualifications needed to lead this university from search committee members. Three questions were proposed to the committee: what are the challenges this new leader will face; what kind of leader do we need to face these challenges and lead the university; and why would someone want to come to Iowa State University? Discussion followed.

The University’s Strategic Plan was distributed to everyone to discuss as a possible discussion item with candidates.

The question was brought forward as to whether or not the candidate should have a terminal degree. The Board Office staff will provide appropriate requirement from a policy perspective clearly in place and send to the committee.

Closing remarks were given by co-chairs. Committee members needed to sign the confidentiality agreement to give access to the website. Questions were brought forward in regard to media inquiries, scheduling of listening sessions, and next search committee meetings.

With no additional questions brought forward the meeting adjourned at 4:09 p.m.

Respectfully Submitted,

Virgene Monthei

Administrative Specialist

College of Design